

# Supreme Court of Florida

No. AOSC16-39

IN RE: COMMISSION ON TRIAL COURT  
PERFORMANCE AND ACCOUNTABILITY

## ADMINISTRATIVE ORDER

The purpose of the Commission on Trial Court Performance and Accountability is to propose policies and procedures on matters related to the efficient and effective functioning of Florida's trial courts through the development of comprehensive resource management, performance measurement, and accountability programs.

During the next two years, the Commission is expected to perform the following tasks, noting the strong connection between these issues and several of the goals and strategies in The Long Range Strategic Plan for the Florida Judicial Branch 2016-2021:

1. In support of Goal 1.3 (Utilize caseload and other workload information to manage resources and promote accountability), continue to develop the Trial Court Performance Management Framework in the following order: 1) establish baseline data and

benchmarks for measuring Time to Disposition, Clearance Rate, and Age of Active Pending Caseload, upon collection of accurate data; 2) develop a process for correcting court data problems and errors; 3) prioritize and begin to develop administrative performance criteria for the essential elements of the trial courts, as provided for under section 29.004, Florida Statutes; 4) review trial court time standards as a means to identify further performance indicators; and 5) if items 1) through 4) have been achieved, identify new performance indicators and measures/dashboards for integrating performance measures into existing operational policies and procedures.

2. Also in support of Goal 1.3, evaluate the data needs and availability of court programs and issues, such as problem-solving courts, self-represented litigant participation, due process elements, and resource management, to determine a viable approach to performance management in these areas.
3. In support of Goal 4.3 (Create a compatible technology infrastructure to improve case management and meets the needs of the judicial branch and the court users), continue to provide guidance and direction on data management issues as necessary to maintain the integrity of data collection and reporting.

4. In support of Goal 1.2 (Ensure the fair and timely resolution of all cases through effective case management) and Goal 1.3 (Utilize caseload and workload information, manage resources and promote accountability), conduct a workshop to identify events within a dependency case that involve significant judicial workload or court resources that are not captured by current tracking and reporting data systems. This workshop should identify appropriate data management and reporting processes for capturing this workload and resource usage.
5. In support of Goal 1.5 (Encourage the use of consistent practices, procedures, and forms statewide), continue to provide support and assistance to the trial courts with regard to implementation of standards of operation and best practices approved by the Supreme Court.
6. In support of Goal 3.3 (Communicate effectively with all branches and levels of government on justice system issues), continue to assist the judicial branch as it responds to performance and accountability-related statutory requirements and requests by the Florida Legislature and the Office of the Governor.

The following individuals are appointed to serve on the Commission for terms that begin on July 1, 2016, and expire on June 30, 2018:

The Honorable Paul Alessandroni  
County Judge, Charlotte County

The Honorable Jennifer Bailey  
Circuit Judge, Eleventh Judicial Circuit

The Honorable Herbert Baumann  
Circuit Judge, Thirteenth Judicial Circuit

Mr. Matthew Benefiel  
Court Administrator, Ninth Judicial Circuit

Ms. Barbara Dawicke  
Court Administrator, Fifteenth Judicial Circuit

Ms. Holly Elomina  
Court Administrator, Sixteenth Judicial Circuit

The Honorable Ronald W. Flury  
County Judge, Leon County

The Honorable Victor Hulslander  
Circuit Judge, Eighth Judicial Circuit

The Honorable Leandra G. Johnson  
Circuit Judge, Third Judicial Circuit

Mr. Jonathan Lin  
Court Administrator, Fifth Judicial Circuit

The Honorable Ellen Sly Masters  
Circuit Judge, Tenth Judicial Circuit

The Honorable Diana L. Moreland  
Circuit Judge, Twelfth Judicial Circuit

The Honorable William L. Roby  
Circuit Judge, Nineteenth Judicial Circuit

The Honorable Elijah Smiley  
Chief Judge, Fourteenth Judicial Circuit

The Honorable William F. Stone  
Circuit Judge, First Judicial Circuit

The Commission on Trial Court Performance and Accountability should submit its reports to the Chief Justice through the State Courts Administrator.

The Commission on Trial Court Performance and Accountability is authorized to propose statutory changes related to the operational efficiency and effectiveness of the trial courts.

The Commission on Trial Court Performance and Accountability is authorized to propose amendments to rules of court procedure on issues involving the operational efficiency and effectiveness of the trial courts, for consideration by the Court. In developing proposed amendments to rules of court procedure, the Commission is directed to establish appropriate liaison relationships with the relevant Bar rules committees. Should the Commission recommend amendments to the rules of court procedure or forms, it shall file such recommendations in petition form with the Clerk of the Florida Supreme Court.

Should the Commission on Trial Court Performance and Accountability make recommendations that require additional funding or resources to implement, the Commission is directed to establish the necessary liaison relationship with the

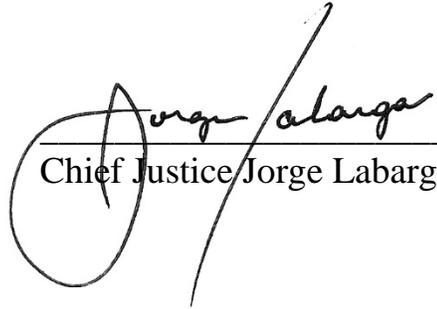
Trial Court Budget Commission, as appropriate. At a minimum, the Commission shall provide the chair of the respective budget commission with copies of Commission reports and recommendations that reference the need for additional court funding or resources, prior to the finalization of those reports.

Should the Commission on Trial Court Performance and Accountability make recommendations that impact court technology, the Commission is directed to establish the necessary liaison relationship with the Florida Courts Technology Commission. At a minimum, the Commission shall provide the Chair of the Florida Courts Technology Commission with copies of Commission reports and recommendations that reference court technology, prior to the finalization of those reports.

Should the Commission on Trial Court Performance and Accountability make recommendations about the education and training needs of judges and court staff, the Commission is directed to establish the necessary liaison relationships with the Florida Court Education Council. At a minimum, the Commission shall provide the Chair of the Florida Court Education Council with copies of Commission reports and recommendations that reference court education, prior to the finalization of those reports.

The Honorable Diana L. Moreland shall serve as Chair of the Commission through June 30, 2018. Staff support will be provided by the Office of the State Courts Administrator.

DONE AND ORDERED at Tallahassee, Florida, on June 28, 2016.

  
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Chief Justice Jorge Labarga

ATTEST:

  
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John Tomasino, Clerk of Court

