

Supreme Court of Florida

No. AOSC18-18

IN RE: UNIFORM CASE REPORTING IMPLEMENTATION

ADMINISTRATIVE ORDER

In accordance with section 25.075, Florida Statutes, and rule 2.245(a), Florida Rules of Judicial Administration, this Court established uniform case reporting requirements in In Re: Uniform Case Reporting Requirements, Fla. Admin. Order No. AOSC16-15 (April 27, 2016). These uniform case reporting requirements will modernize case reporting within the Florida courts system. Compliance with the requirements will provide for timely, direct access to accurate and reliable data that is necessary to effectively administer justice in the State of Florida and to ensure the responsible use of public resources.

The Office of the State Courts Administrator conducted a related pilot project from July 1, 2016, through March 31, 2017. The pilot project validated the case events defined for Uniform Case Reporting (hereinafter “UCR”) and established the basic milestones necessary for clerks of court to transition from summary case reporting to UCR. The Florida Supreme Court acknowledges the important contribution of the clerks from Hillsborough and Brevard counties and thanks them for their participation in this pilot project.

AOSC16-15 established the Uniform Case Reporting Project Data Collection Specification (hereinafter “UCR Specification”) as the governing document for reporting. The UCR Specification included an Implementation Schedule that defined the timeline for transition for each division of court. The UCR Specification and the Implementation Schedule, initially published April 27, 2016, were revised following the above-referenced pilot project and provided to all clerks of court through a letter dated July 28, 2017, from State Courts Administrator Patricia (PK) Jameson, with deadlines as follows:

Uniform Case Reporting Project Implementation Schedule

Division	Time Frame
Circuit Civil	June 2018
Family (including Juvenile Dependency)	December 2018
Probate & County Civil	June 2019
Circuit Criminal & County Criminal	December 2020

Uniform case reporting is a valid and necessary reporting requirement for the judicial branch to efficiently manage its work, and the implementation plan serves the best interests of the Florida court system and the people of the State of Florida. After extensive collaboration with and feedback from clerks of court, a multi-year transition period, including a pilot phase, was provided to allow clerks

of court sufficient opportunity to include this reporting requirement in their work plans to meet the compliance requirements.

Nevertheless, an individual clerk of court may request a reasonable extension of time to the published Implementation Schedule by demonstrating, for good cause, a current and valid need for such extension. Further, an individual clerk of court may request short-term deviations from the near real-time reporting requirement, for good cause, and by providing uniform case reporting at least daily.

Should an individual clerk of court find it necessary to request an extension of time or deviation from the near real-time reporting requirement, the clerk must submit a letter to the State Courts Administrator identifying the division of court requiring the extension (Circuit Civil, Family, etc.); providing a detailed justification for the extension, a description of the specific steps that have been taken prior to the request to comply with AOSC16-15, and a description of the work remaining to complete transition to uniform case reporting; and stating the specific additional time requested for the clerk to complete transition to UCR for the division of court requiring the extension.

Letters requesting an extension of time should be submitted to the State Courts Administrator at the following address:

Ms. Patricia (PK) Jameson
State Courts Administrator
Attn: Court Services
Supreme Court Building
500 South Duval Street
Tallahassee, Florida 32399-1900

The status of pending extension requests and of transition may be found on the Florida Courts website at www.flcourts.org/jdms. Compliance with AOSC16-15 and this order remains governed by the requirements of the Uniform Case Reporting Data Collection Project Specification and associated Implementation Schedule. Reporting in accordance with the UCR Specification version 1.3.0 will constitute compliance under this order. Consistent with the intent of uniform case reporting and without affecting compliance as required by this order, additional reporting may be requested by the Court as necessary to address emerging issues and evolving court needs.

Requests for an extension of time that have been submitted thus far are resolved as follows:

1. The requests by the clerks of court for Bay (June 6, 2018), Broward (June 21, 2018), Charlotte (June 14, 2018), Citrus (June 8, 2018), Collier (June 21, 2018), Miami-Dade (June 12, 2018), Escambia (June 21, 2018), Flagler (June 7, 2018), Gadsden (May 10, 2018), Indian

River (June 7, 2018), Lake (June 21, 2018), Lee (June 18, 2018), Leon (June 4, 2018), Okaloosa (June 21, 2018), Orange (June 18, 2018), Palm Beach (June 20, 2018), Pinellas (June 21, 2018), Polk (June 21, 2018), St. Johns (June 14, 2018), Sarasota (June 13, 2018), Seminole (May 23, 2018), and Volusia (June 6, 2018) counties are hereby granted.

2. The requests for extension to the circuit civil case reporting deadline by the clerks of court for Alachua (May 15, 2018), Bradford (May 21, 2018), Calhoun (May 11, 2018), Columbia (May 11, 2018), DeSoto (May 8, 2018), Duval (May 31, 2018), Franklin (May 11, 2018), Gilchrist (May 29, 2018), Glades (May 15, 2018), Gulf (May 14, 2018), Hardee (May 16, 2018), Hendry (May 30, 2018), Hernando (May 15, 2018), Highlands (May 16, 2018), Jackson (June 14, 2018), Jefferson (May 23, 2018), Lafayette (June 6, 2018), Levy (May 10, 2018), Liberty (May 11, 2018), Madison (May 11, 2018), Manatee (May 11, 2018), Marion (May 11, 2018), Martin (May 18, 2018), Nassau (May 22, 2018), Okeechobee (May 25, 2018), Pasco (May 29, 2018), Putnam (May 11, 2018), Santa Rosa (May 22, 2018), Sumter (May 25, 2018), Suwannee (May 17, 2018), Taylor (May 18, 2018), Wakulla (May 26, 2018), Walton (May 8, 2018), and Washington

(May 16, 2018) counties are hereby granted in part through September 30, 2018, without prejudice to submit an additional extension request with additional details of compliance pursuant to this order at that time.

3. The requests for extension to the family case reporting deadline by the clerks of court for Alachua (May 15, 2018), Bradford (May 21, 2018), Calhoun (May 11, 2018), Columbia (May 11, 2018), DeSoto (May 8, 2018), Duval (May 31, 2018), Franklin (May 11, 2018), Gilchrist (May 29, 2018), Glades (May 15, 2018), Gulf (May 14, 2018), Hardee (May 16, 2018), Hendry (May 30, 2018), Hernando (May 15, 2018), Highlands (May 16, 2018), Jackson (June 14, 2018), Jefferson (May 23, 2018), Lafayette (June 6, 2018), Levy (May 10, 2018), Liberty (May 11, 2018), Madison (May 11, 2018), Manatee (May 11, 2018), Marion (May 11, 2018), Martin (May 18, 2018), Nassau (May 22, 2018), Okeechobee (May 25, 2018), Pasco (May 29, 2018), Putnam (May 11, 2018), Santa Rosa (May 22, 2018), Sumter (May 25, 2018), Suwannee (May 17, 2018), Taylor (May 18, 2018), Wakulla (May 26, 2018), Walton (May 8, 2018), and Washington (May 16, 2018) counties are hereby granted in part through March 31, 2019, without

prejudice to submit an additional extension request with additional details of compliance pursuant to this order at that time.

DONE AND ORDERED at Tallahassee, Florida, on June 22, 2018.

Jorge Labarga
AOSC18-18 6/22/2018

Chief Justice Jorge Labarga
AOSC18-18 6/22/2018

ATTEST:

John A. Tomasino
AOSC18-18 6/22/2018

John A. Tomasino, Clerk of Court
AOSC18-18 6/22/2018

